



Nisqually Indian Tribe

2022 Charitable Grant Application Guidelines

Guidelines

To Apply for Support:

All Grant Applications Must Follow the Following Guidelines:

- A. Grant funds awarded are to be used for a specific Project; funds are not to be used for general or operational support or overhead.
- B. Grant funds awarded are to be used to aid and satisfy a community need.
- C. The Grant Application form must be fully completed and submitted as indicated, incomplete applications **will not be considered.**
- D. The Grant Application must be signed by the organization's Chief Executive Officer (or equivalent), confirming the accuracy of all information provided.
- E. The Grant Application must provide Point of Contact (POC) information (name, title/position, phone number, Email, and mailing address) for the management and processing of the Grant. The grant application POC must be prepared to provide any additional or clarifying information requested during the review process.
- F. The Grant Application submission must be emailed by September 30, 2022.
- G. Grant award recipients must be prepared to provide all grant funds expenditure receipts and associated information requested, throughout the project.
- H. Grant award recipients must be prepared to provide a report of successful completion at the end of the project, and must agree to associated publicity regarding the grant-funded project. Pictures will be requested upon any project completion, or community outreach.

Each organization will be allowed only one application yearly.

To Qualify for Charitable Funds:

The organization must be registered as a 501 (c)(3) tax exempt status with the Internal Revenue Service and be within Washington State.

(Please note that Thurston County will be the main priority of funding, then if funds remain other locations may be considered).

- A. Address on application must match the W-9 address
- B. If you are claiming 501(c)(3) status you must attach official documentation
- C. Completed applications are to be emailed see address below, do not hand deliver or mail in application, email will be the only form accepted.
- D. Prior year recipients must provide pictures and narrative of how funds were utilized and explain the impact your organization had on the community

Application Check List:

- Attached 501 (c)(3) Documentation
- W-9 Form Attached
- Current Address & Contact info
- Completed Application (4 pages max.)
- Prior year recipients must provide pictures and narrative of how funds were utilized

Applications will only be accepted Via email, please email your application to
charitables@nisqually-nsn.gov

Attention: Nicole Sims

If you have any questions please call Nicole Sims @ 360-456-5221 Ext: 1309

2022 Nisqually Charitable Grant Application Form

Application submissions must be email stamped by September 30, 2022.

Use attachments as needed, to provide additional information and supporting documentation, clearly indicating the Application Form item number associated with each.

Organization Name

Address:

Web Site: URL:

1. Employer Identification Number (EIN) _____ - Also provide copy of your Organization's IRS Form 1023 and IRS 501(c)(3) Affirmation Letter.
2. Organizational Purpose
3. Organization Vision and Mission - Provide copy of Vision and Mission Statements.
4. Services - Provide brief explanation (limit two sentences each) of top three services provided, and service area.
5. Population Profile - Provide brief description (limit one paragraph) of those directly benefitting from services.
6. Financial Information
7. Annual Report - Provide copy of Organization's most recent Annual Report and Financial Statements.
8. Current Budget - Provide copy of Organizational Budget for current year.
9. Past Nisqually Awards - Provide bulletized list of Nisqually grants awarded to your organization over past five years.
10. For each, indicate Year, \$ Amount, Project Supported, Project Goals, how Funds were spent, any amount Over/Under Project Budget, and brief statement of Outcome/Success of Project.

11. Project Information

12. Project Summary - Provide brief Summary (limit one paragraph) of Project for which this Grant Application is requesting funds.

13. Project Details - Provide brief bulletized explanation (limit one page) of the proposed Project, addressing:

- a) Why the Project is needed
- b) Population profile of those who will benefit
- c) Specific Project goals and outcomes
- d) Total \$ amount requested, and makeup of request
- e) Project Plan Timeline for overall Project and for expenditure of Funds
- f) Plan for determining Success of Project

14. Impact if Not Funded - Provide brief explanation of specific impact, Nisqually does not fund, or only partially fund.

15. Alternative Funding – Briefly indicate known alternative sources of funding for this Project.

16. Project Point of Contact

17. Point of Contact (POC) - Provide contact information for the individual within your Organization who will serve as the principal POC for the management and processing of this Grant.

1) Name _____

2) Title/position _____

3) Phone number _____

4) Email address _____

5) Mailing address _____

18. Organizational Signature

6.a. Chief Executive Officer (or equivalent) - Provide contact information and signature for the individual within your organization, whose signature confirms the accuracy of all information contained in this Grant Application.

1) Name _____
2) Title/position _____
3) Phone number _____
4) Email address _____
5) Mailing address _____

Signature _____
Date _____
(Printed Name) _____
(Title/Position) _____

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