

BIDDERS COMPANY NAME

REQUEST FOR PROPOSAL

Equipment and materials for new Domestic

AMR

Water Metering System

NISQUALLY INDIAN TRIBE

Prepared By:
Nisqually Public Works Department
4820 She-Nah-Num Drive
Olympia WA. 98513

REQUEST FOR PROPOSAL

12/2/15

The Nisqually Indian Tribe Public Works Department is issuing a Request for Proposal (RFP) to interested Vendors for supplying 5/8 AMR domestic water meters, meter risers, meter boxes and import and export reading software for billing purposes. Proposal should also include training for meter reading and software program(s).

SEALED PROPOSALS: Vendors will deliver two copies of the proposal to the following address either by hand, US postal or delivery service:

Nisqually Public Works Department
Olympia WA. 98513
Phone: 360-456-5221
Att: Jill Wall
Nisqually Accounting Dept.

CLOSING DATE FOR SUBMITAL SHALL BE December 17th 2015 BY 4:00PM

Proposals received after the closing date and time will be considered a late quote and are not acceptable unless waived by the Public Works Director or designee.

- Please mark the sealed envelopes clearly with Sealed RFP Water Meter Project
- Questions may be directed to Tom Arnbrister, Nisqually Public Works Manager or Tony Berkson Director of Public Works.

Thank you for your Interest

Definitions: **“Tribe”** **is Nisqually Indian Tribe**
 “Bidder” **an individual or business submitting a bid to Nisqually Tribe**
 “Contractor” **One who contracts to perform services in accordance with a contract**

1. PROPOSAL TERMS

- A. The Nisqually Tribe reserves the right to reject any and all proposals received as a result of this RFP. If a proposal is selected, it will be the most advantageous regarding price, quality of service, the Vendor’s qualifications and capabilities to provide the specified service(s), and other factors which the Tribe may consider. The Tribe does not intend to award a Bid fully on the basis of any response made to the proposal; the Tribe reserves the right to consider proposals for modifications at any time before a Bid would be awarded, and negotiations would be undertaken with the provider whose proposal is deemed to best meet the Tribe’s specifications and needs.
- B. The Tribe reserves the right to reject any or all bids, to waive or not waive informalities or irregularities in bids or bidding procedures, and to accept or further negotiate cost, terms, or conditions of any bid determined by the Tribes to be in the best interests of the Tribe even through not the lowest bid.
- C. The price quotations stated in the bidders proposal will not be subject to any price increase from the date on which the proposal is opened at the Tribal headquarters to the mutually agreed-to date Bid.
- D. In the event it becomes necessary to revise any part of the RFP, addenda will be provided. Deadlines for submission of the RFP maybe adjusted to allow for revisions.
- E. Proposals should be prepared simply and economically providing a straight-forward, concise description of the vendor’s ability to meet the requirements of the RFP.

2. SCOPE OF SERVICES

A. Provide the following equipment and services

1. 189 - 5/8X34 AMR domestic water meters read in US Gallons.
2. AMR meter reading equipment
3. 189 - 11X18x12 Polymer Concrete Meter Box
4. 189 - 11x18 solid meter box covers marked water, tier 22 polymer concrete
5. Meter gaskets as required
6. 25 - 1 inch service line connection by 5/8 meter connection meter risers.
7. Meter registering software and equipment with billing capability's
8. Meter and software training

Please itemize material cost on Bid sheet provided

CONTRACT PROVISIONS

RESPONSIBILITIES OF VENDOR

Section 1 – The vendor is to report to the Public Works Manager and/or Director and confer with them as necessary.

Section 2 – All reports, estimates, memoranda and documents submitted by the vendor must be dated and bear the vendors name.

Section 3 – All deliverables are subject to review and final approval by the Public Works Manager/Director.

Section 4 – The Contractor will submit all warranty and instructional paperwork and or manuals to the Public Works Manager/Director

INDEMNIFICATION AGREEMENT

The contractor will protect, defend and indemnify the Nisqually Tribe, its officers, agents volunteers and employees from any and all liabilities, claims, liens fines, demands and costs, including legal fees, of whatsoever kind and nature which may result in injury or death to any persons, including the Contractors own employees and loss of damages to any property, including property owned or in the care, custody or control of the Nisqually Tribe in connection with or in any way incident to or arising out of the occupancy, use, service, operations, performance or non-performance of work in connection with this contract resulting in whole or in part from negligent acts or omissions of contractor, any sub-contractor, or any employee, agent or representative of the contactor or any sub-contractor.

NATIVE AMERICAN PREFERENCE

The Nisqually Tribe's Native American preference in contracting policy will be used to select the winning bid.

The owner wishes to make available any and all opportunities for employment and training for Nisqually Tribal Members, their immediate families, and all other Native Americans. Therefore, the Tribal Employment Rights Ordinance (TERO) is in effect for this project. This includes but is not limited to:

- Native preference in employment.
- Native preference in contracting.
- 1.75% Employment Rights tax on all projects \$20,000 and over.

TERO also applies to subcontractors and all sub tiers.

It is the responsibility of the bidder to contact the TERO officer.

Nisqually TERO; Frances Rohr

(360) 456-5221 ext.1128

rohr.frances@nisqually-nsn.gov

Please attach additional bid information to this form

CONTRACTOR:

PHONE:
