



Nisqually Indian Tribe
Squally-Absch People of the river, people of the grass

BIDDERS COMPANY NAME

REQUEST FOR PROPOSAL

ELECTRICAL SERVICES

For

NISQUALLY INDIAN TRIBE

Prepared By:
Nisqually Public Works Department
Tom Arnbrister, PW Manager
4820 She-Nah-Num Drive
Olympia WA. 98513



REQUEST FOR PROPOSAL
RPF # 2018-PW-E001

January 12, 2018

The Nisqually Tribe Public Works Department on behalf of the Nisqually Indian Tribe Health Department is issuing a Request for Proposal (RFP) for interested Electrical Contractors to submit proposals for installation and upgrading 15 single room cabins with electrical services and heaters.

VIABLE CONTRACTORS: To be awarded this project CONTRACTOR, of the winning bid, must be current will all taxes, insurances, bonding and licensing. Failure to comply will result in bid rejection.

SEALED PROPOSALS: Vendors will deliver two applications to the following address either by hand, delivery service or by US postal:

Nisqually Indian Tribe
4820 She-Nah-Num Drive SE
Olympia WA. 98513
Phone: 360-456-5221
Attn: Jill Wall, Financial Services

CLOSING DATE FOR SUBMITAL SHALL BE FRIDAY February 2, 2018 BY 4:00PM
Proposals received after the above-cited time will be considered a late quote and are not acceptable unless waived by the Public Works Director.

- Please mark the envelopes clearly with Sealed RFP Electrical #2018-PW-E001
- Questions may be directed to Tom Arnbrister Public Works Manager, 360-485-5440 or e-mail at Arnbrister.tom@nisqually-nsn.gov

Thank you for your Interest



Definitions: “Tribe” is Nisqually Indian Tribe
“Bidder” an individual or business submitting a bid to Nisqually Tribe
“Contractor” One who contracts to perform services in accordance with a contract

1. PROPOSAL TERMS

- A. The Nisqually Tribe reserves the right to reject any and all proposals received as a result of this RFP. If a proposal is selected, it will be the most advantageous regarding price, quality of service, the Vendor’s qualifications and capabilities to provide the specified service(s), and other factors which the Tribe may consider. The Tribe does not intend to award a Bid fully on the basis of any response made to the proposal; the Tribe reserves the right to consider proposals for modifications at any time before a Bid would be awarded, and negotiations would be undertaken with the provider whose proposal is deemed to best meet the Tribe’s specifications and needs.
- B. The Tribe reserves the right to reject any or all bids, to waive or not waive informalities or irregularities in bids or bidding procedures, and to accept or further negotiate cost, terms, or conditions of any bid determined by the Tribes to be in the best interests of the Tribe even through not the lowest bid.
- C. The price quotations stated in the bidders proposal will not be subject to any price increase from the date on which the proposal is opened at the Tribal headquarters to the mutually agreed-to date Bid.
- D. In the event it becomes necessary to revise any part of the RFP, addenda will be provided. Deadlines for submission of the RFP maybe adjusted to allow for revisions.
- E. Proposals should be prepared simply and economically providing a straight-forward, concise description of the vendor’s ability to meet the requirements of the RFP.

2. SCOPE OF SERVICES

- a. Upgrade 15 single room cabins to meet Electrical Codes per Pierce County and State regulations
- b. Installation of heaters in each Cabin. Please quote for each option; baseboard, wall mount and ceiling heaters.
- c. Replacement and or installation of service connections and/or components of electrical equipment

- d. Installation and wiring of new subpanels to meet code for each unit.
- e. Electrical service will need to be run underground from transformer to each Unit. (Trenching will be done by Nisqually Tribe)
- f. Insure each unit meets required code requirement.
- g. Any corrections to existing wiring required by State electrical inspectors must be included in the final bid documentation.

CONTRACT PROVISIONS

REPORTING OF CONTRACTOR

Section 1 – The Contractor is to report to the Public Works Manager and/or Director and confer with them as necessary to insure satisfactory work progress.

Section 2 – All reports, estimates, memoranda and documents submitted by the Contractor must be dated and bear the Contractors name.

Section 3 – All reports made in connection with these services are subject to review and final approval by the Nisqually Public Health Director.

Section 4 – When Applicable, the Contractor will submit a final written report to the Nisqually Health Director.

Section 5 – After reasonable notice to the Contractor, the Tribe may review any of the Contractor's internal records, reports, or insurance policies.

PERSONNEL

Section 1 – The contractor will provide the required services and will not subcontract or assign the services without written approval of the Nisqually Tribe

Section 2 – The parties agree that the contractor is neither an employee nor an agent of the Nisqually Tribe.

INDEMNIFICATION AGREEMENT



The contractor will protect, defend and indemnify the Nisqually Tribe, its officers, agents, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including legal fees, of whatsoever kind and nature which may result in injury or death to any persons, including the Contractor's own employees and loss of damages to any property, including property owned or in the care, custody or control of the Nisqually Tribe in connection with or in any way incident to or arising out of the occupancy, use, service, operations, performance or non-performance of work in connection with this contract resulting in whole or in part from negligent acts or omissions of contractor, any sub-contractor, or any employee, agent or representative of the contractor or any sub-contractor.

NATIVE AMERICAN PREFERENCE

The Nisqually Tribe's Native American preference in contracting policy will be used to select the winning bid.

The owner wishes to make available any and all opportunities for employment and training for Nisqually Tribal Members, their immediate families, and all other Native Americans. Therefore, the Tribal Employment Rights Ordinance (TERO) is in effect for this project. This includes but is not limited to:

- Native preference in employment.
- Native preference in contracting.
- 1.75% Employment Rights tax on all projects \$20,000 and over.

TERO also applies to subcontractors and all sub tiers.

It is the responsibility of the bidder to contact the TERO officer.

Nisqually TERO; Cynthia Iyall

(360) 456-5221 ext.1128

(360) 259-8144 cell

iyall.cynthia@nisqually-nsn.gov

TRIBAL HISTORIC PRESERVATION OFFICER REQUIREMENTS

- THPO requires 30 day notice prior to any ground disturbances or tree removal to ensure for review and determination of what level of survey is needed to better protect the cultural, historical, and archaeological resources of the TRIBE. A THPO representative shall be present at all dig sites, regardless of size or depth of dig, in order to prevent any damage to known or potential cultural resource sites. THPO laws, regulations and executive orders are in effect.

INSURANCE REQUIRMENTS

1. Contractor is required to provide proof of current workers Compensation Insurance with Washington State statutory limits and Employers liability Insurance.
2. Contractor will provide proof of Commercial General Liability Insurance stating adequate coverage for project.
3. Automobile Liability Insurance covering all owned hired and non-owned vehicles with Personal Protection Insurance and Property Protection insurance.