

Job TitleQuality Control Manager

JOB SUMMARY:

The Quality Control Manager is responsible for the construction quality control program design, monitoring, and assurance for the project.

ESSENTIAL FUNCTIONS:

- Develop and administer the project quality control plan in coordination with the Project Manager, Project Engineer and Project Superintendent.
- Enforces project quality control plans and associated standards.
- Maintains a presence at the site at all times during progress of the work.
- Daily utilizes and maintains the USACE/Federal Client reporting software.
- Chair and document weekly QC meetings with the Project Manager, Project Engineer and Project Superintendent and provide written minutes as described in project specific contract documents.
- Provide daily QC reports into the USACE Quality Control System program that reinforce activities that are being constructed in conformance with each specific project's established standard and constructively confronts non-conformances to produce the desired outcome in a timely manner.
- Manages, schedules, reviews, and certifies all submittals for client review and approval using USACE standard forms and procedures.
- Prepares and tracks all RFI's and DCVR's for submission to the client and the designer.
- Prepares, conducts and documents the USACE preparatory, initial and follow up meetings to establish an understanding of the standards of care desired for each definable feature of work.
- Verify and document that all materials received for the project are in conformance with the approved submittal, are handled and stored appropriately and are acceptable for use in the project.
- Perform all necessary project inspections needed for compliance with the construction contract.
- Maintains the project "as-built" drawings on a daily basis.
- Schedule, document the results of, and maintain a log of all code and independent inspections that are required. Clearly document, correct and re-inspect all non-conformances prior to completing the work.
- Prepares, Documents and distribute punch-lists and USACE Red Zone activities. Inspect and certify the completion of all contract activities, materials, testing and other contract requirements.
- Document final inspections, certificates of occupancy and acceptance of the works and various phases.
- Assemble and forward project closeout documents to the Project Manager.
- Stop work if necessary to resolve matters that affect safety, quality and/or inhibit the logical progress of work.
- Other duties as assigned.

Required Experience

QUALIFICATIONS:

- Minimum requirement Bachelor's degree in Engineering, Architecture, or Construction Management, or an engineering technician with at least 2 years of college and an ICC certification as a Commercial Building Inspector. Alternative to education is five years of combined construction experience as a Superintendent, QC Manager, Project Manager or Project Engineer.
- Must have a current USACE CQM certificate.

- Must have a minimum five years of relevant vertical construction experience.
- US Army Corps of Engineers experience preferred.
- Required familiarity with EM 385-1-1 requirements and experience in the areas of hazard identification and safety compliance.
- Must have valid driver's license and clean driving record.
- Must be able to work on secure military facilities.
- Ability to pass a drug and background screening.

Position will close on February 15, 2016. If you are a qualified applicant, please send your resume to Megan Peterson at m.peterson@nbed.co or contact the Nisqually TERO Office.