

## **Maintenance Manager**

### **Reports to**

Operations Manager

### **JOB DESCRIPTION**

#### *Summary/Objective*

The maintenance mechanic position conducts machine setup, troubleshooting, repairs and preventive maintenance service.

### **Essential Functions**

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Provides emergency/unscheduled repairs of production equipment during production and performs scheduled maintenance repairs of production equipment during machine service.
2. Prepares and sets up machinery for scheduled production runs.
3. Performs mechanic skills including, but not limited to, mechanical, electrical, pneumatic and hydraulic troubleshooting and repair of packaging and production machines.
4. Reads and interprets equipment manuals and work orders to perform required maintenance and service.
5. Comply with OSHA safety and health rules.

### **Competencies**

1. Ethical Conduct.
2. Discretion.
3. Problem Solving/Analysis.
4. Technical Capacity.

### **Supervisory Responsibility**

This position has no supervisory responsibilities.

### **Work Environment**

While performing the duties of this job, the employee is frequently exposed to fumes or airborne particles, moving mechanical parts and vibration. The employee is occasionally exposed to a variety of extreme conditions at construction job sites. The noise level in the work environment and job sites can be loud.

### **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk and hear. This position is very active and requires standing, walking, bending, kneeling, stooping, crouching, crawling, and climbing all day. The employee must frequently lift and/or move items over 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

**Travel**

Travel is primarily local during the business day, although some out-of-the-area and overnight travel may be expected.

**Required Education and Experience**

High school diploma or equivalent.

1. Technical training; exposure to high-speed equipment.
2. 2+ years of related experience in packing machines/production machines.

**Preferred Education and Experience**

1. OSHA Certification(s).