

REQUEST FOR PROPOSALS

NISQUALLY INDIAN TRIBE

Election Attorney – 2027 Election Cycle

Submission Deadline: 5:00 PST on January 30, 2026

Questions regarding this RFP may be addressed to:

Heidi Petersen, Tribal Attorney
4820 She-Nah-Num Drive S.E.
Olympia, WA 98513

petersen.heidi@nisqually-nsn.gov
(360)456-5221

NISQUALLY ELECTION ATTORNEY - REQUEST FOR PROPOSALS

The Nisqually Indian Tribe seeks proposals from qualified attorneys and law firms interested in fulfilling the role of “Election Attorney” as described in Title 13 of Nisqually Tribal Code (“Elections”) during the Tribe’s 2027 election cycle. The Tribe’s seat of government is located on the Nisqually Indian Reservation near Olympia, Washington.

SCOPE OF WORK:

The primary duty of the Election Attorney is to advise the Tribe’s 3rd party election auditor regarding election-related legal issues, including:

- Advising the third-party election auditor in any election protest or legal matter arising from the election.
- Investigating charges of election irregularities submitted in accordance with the election protest process.
- Rendering written findings of fact and conclusions of law to the third-party election auditor in any election protests.
- Assist the 3rd party auditor with any election contests or legal matter arising from the elections.
- Performing other duties of the Election Attorney described in Title 13 of the Nisqually Tribal Code (Elections).

The Tribe’s 2027 election cycle begins in February and concludes in May. The work is on a part-time, contractual basis, for a one-year term beginning no later than February 1, 2027.

The Tribe’s Election Code is available online at:

http://www.nisqually-nsn.gov/files/7615/6936/0613/FINAL_APPROVED_AMENDMENTS-TITLE_13-ELECTIONS.pdf

PROPOSAL REQUIREMENTS:

Proposals should be no more than 3 pages and must address the following elements:

- 1) The firm’s experience working in Indian Country including any prior experience with Tribal elections.
- 2) Tribal court bar admission, if any, and competence to practice in Nisqually Tribal Court
- 3) The experience and qualifications of the individual attorney(s) proposed for the work.
- 4) Hourly rates for attorneys and support staff proposed for the work.
- 5) Three references (Tribal Government references preferred but not required).
- 6) Statement of Native American Preference qualifications, if applicable.

Proposals should be submitted via e-mail no later than 5:00 P.M. PST on Monday, January 30, 2026 to:

Heidi Petersen, Tribal Attorney
petersen.heidi@nisqually-nsn.gov

NATIVE AMERICAN PREFERENCE:



The Tribe wishes to make available any and all opportunities for employment and training for Nisqually Tribal Members, their immediate families, and all other Native Americans. This includes Native American preference in employment and contracting.